

**MUSIC ADVISORY BOARD BY-LAWS
MARIAM CANNON HAYES SCHOOL OF MUSIC**

ARTICLE I. PURPOSE

Section 1. The basic purpose of the Music Advisory Board shall be to assist in the planning, evaluation, and program advancement of the Mariam Cannon Hayes School of Music.

Section 2. The objectives of the Music Advisory Board shall include the following:

- A. Strengthen ties between the Hayes School of Music and the musical and artistic communities.
- B. Increase awareness and interest in the programs and activities of the Hayes School of Music.
- C. Suggest ways in which the Hayes School of Music can be responsive to the needs of the community, state, and region.
- D. Assist in advancement efforts to support the programs of the Hayes School of Music and the professional development of its faculty.
- E. Provide information on current practices and developments in music education, music performance, music therapy, and the music industry for use in curriculum development.
- F. Provide advice in planning graduate and undergraduate programs.
- G. Assist in recruitment of students and placement of graduates.
- H. Interact with current students.
- I. Serve as a resource for the Dean of the Hayes School of Music.

ARTICLE II. MEMBERSHIP

Section 1. The Music Advisory Board shall consist of not more than twenty-five (25) members who are community leaders, music educators, or professionals involved in the music industry.

Section 2. The Dean, the Assistant Dean, and the Director of Development for the Hayes School of Music shall serve as ex officio members of the council.

Section 3. The Music Advisory Board may elect a current and/or former member for Emeritus Status. An Emeritus member will be invited to all Music Advisory Board meetings and to all Music Advisory Board and School activities. He/she will not be a voting member. Emeritus status will be considered for those Music Advisory Board members who have served with distinction for at least ten (10) years.

ARTICLE III. CHAIR

Section 1. The Music Advisory Board shall have a Chair who shall be appointed by the Chancellor upon the recommendation of the Dean of the Hayes School of Music.

Section 2. The Chair's duties shall include:

- A. Preside at all meetings of the Music Advisory Board.
- B. Work with the Dean of the Hayes School of Music in developing the agenda for the Music Advisory Board meetings.
- C. Appoint such ad hoc committees as are necessary to conduct the business of the Music Advisory Board.

D. Assume such other duties as are necessary for the effective functioning of the Music Advisory Board.

Section 3. The term of the Chair shall be for five (5) years. The Chair may be elected to subsequent terms as deemed appropriate by the Dean of the Hayes School of Music and the membership of the Music Advisory Board.

ARTICLE IV. SELECTION AND TERM OF MUSIC ADVISORY BOARD MEMBERS

Section 1. New members of the Music Advisory Board shall be appointed by the Chancellor of the University upon the recommendation of the Dean of the Hayes School of Music and members of the Music Advisory Board.

Section 2. The term of appointment of Music Advisory Board members shall be for five (5) years, beginning with the Music Advisory Board meeting held during the fall semester. Any member shall be eligible for reappointment as deemed appropriate by the Dean of the Hayes School of Music and the membership of the Music Advisory Board.

ARTICLE V. MEETINGS

Section 1. The Music Advisory Board shall hold at least three regular meetings each year. Special meetings may be called as needed.

Section 2. The Chair of the Music Advisory Board shall preside over the meetings.

Section 3. The agenda for each meeting shall be developed by the Chair and the Dean of the Hayes School of Music. The agenda shall be distributed to each member prior to the meeting.

ARTICLE VI. AMENDMENTS

Section 1. The by-laws may be altered or amended at any duly held meeting of the Music Advisory Board. Notice of any proposed change must be on the agenda of the meeting at which the change is to be considered.

Section 2. A majority vote of the members present shall be required for an amendment to be passed.

Approved:

William G. Harbinson, Dean
Hayes School of Music

Date

Harvey R. Durham, Interim Chancellor
Appalachian State University

Date